



# LIBERIAN CORPORATE REGISTRY

LISCR, LLC  
 8619 Westwood Center Drive, Suite 300  
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**Fax:** +41 44 250 8655  
**Email:** [info@liscr.ch](mailto:info@liscr.ch)

## METHODS OF PAYMENT

Please ensure that the name and registration number of the Liberian entity for which payment is being made, and, where available, the invoice number in respect in which you are making payment, are clearly stated on the payment.

### I. PAY ONLINE

This secure Internet-based payment option is available at [www.liscr.com](http://www.liscr.com). This method avoids bank charges and is the quickest and most secure form of payment. *Please note that you may make a prepayment of fees without an invoice number by selecting the prepayment option on LISCR webpage.*

### II. AMERICAN EXPRESS, VISA OR MASTERCARD

If you wish to pay by credit card other than online, please complete the credit card authorization form on the following page and follow the instructions on the form.

### III. CHECK OR BANK DRAFT

Checks must be in U.S. dollars and drawn on a bank located in the United States, payable to:

**“LISCR, LLC–Corporate Account”**

### IV. BANK (WIRE) TRANSFER

Bank transfer payments often reach LISCR without a complete description of the purpose of the payment. To ensure credit to the Liberian entity in respect of which you are making payment, please email a copy of your bank’s confirmation of transfer to [corporate@liscr.com](mailto:corporate@liscr.com).

Please ensure that your instruction to your bank states that all charges are to the account of the payor. **Bank charges are the sender’s responsibility. Banks often improperly route payments through an intermediary bank resulting in a short payment.** LISCR can only credit to the account of the Liberian entity the actual amount received. If bank charges are not provided for in addition to the outstanding fee, the payment may be insufficient and the entity is at risk of a penalty and a delay in restoration to goodstanding.

## Amount must be remitted in US Dollars

### Wire Transfers from Europe

Bank Name:	Commerzbank Global Shipping, Hamburg, <b>Germany</b>
Swift/BIC Code:	COBADEFF208
IBAN:	DE13 2004 0050 0623 4546 03
Account Name and Address:	LISCR, LLC – Corporate 8619 Westwood Center Drive, Suite 300, Vienna, VA 22182 USA
Account Number:	623454603

### Wire Transfers from other locations

Bank Name:	CAPITAL ONE BANK N.A., USA
ABA Number:	255071981
Swift Code:	HIBKUS44
Account Name and Address:	LISCR, LLC - CORPORATE ACCT 8619 Westwood Center Drive, Suite 300, Vienna, VA 22182 USA
Account Number:	1360761270

### Wire Transfers from Japan

Bank Name:	Commerzbank AG Tokyo Branch Atago Green Hills Mori Tower 2-5-1 Atago, Minato-Ku Tokyo 105-6420, Japan	Account Name and Address:	LISCR, LLC – Corporate 8619 Westwood Center Drive, Suite 300, Vienna, VA 22182 USA
Swift code:	COBAJPJX	Account Number:	1426727390 01USD

**PLEASE REFERENCE THE INVOICE NUMBERS TO BE PAID**

## THE LISCR TRUST COMPANY - CORPORATE REGISTRY

### Credit Card Authorization Form



**PLEASE SEND THE COMPLETED FORM TO:**

LISCR Virginia office by email: [corporate@liscr.com](mailto:corporate@liscr.com) or fax: + 1 703-251-2489

LISCR Zürich office by email: [info@liscr.ch](mailto:info@liscr.ch) or fax: + 41 44 250 8655

Name of Liberian Entity	Registration or Invoice Number	Amount (US\$)
	- -	\$
	- -	\$
	- -	\$
Total:		\$

***CREDIT CARD INFORMATION:***

**Please select (x) type of card:**    Visa                       MasterCard                       American Express

**Credit Card Number:** Enter credit card number

<b>Security Code:</b> <i>(a 3-4 digit number printed on front of an American Express card or on the back of a Visa or Mastercard:</i>	Enter security number
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<b>Expiration Date/Valid to:</b> <i>(dd/mm/yy – card may show only month and year):</i>	dd/mm/yy
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**BILLING ADDRESS** *(address to which the credit card invoice/statement is mailed):*

Street Address:			
City:			
Postal/Zip Code:			
Country:			
Fax:		Telephone:	
Email Address:			

**ACCOUNT HOLDER'S NAME AND SIGNATURE** *(person who signed on the back of the card):*

<b>Name:</b>	<b>Signature:</b>
	<b>Date:</b>